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30 January 1957

MEMORANDUM TO: Chief, Operations School
FROM : Assistant Chief for Headquarters Training
SUBJECT : Weekly Activities Report No. 5
23-29 January 1957

I. SIGNIFICANT ITEMS

Nothing to report.

II. OTHER ITEMS

Plans

a. On 23 January AH/OS received approval from Chief of Operations, DD/P to proceed with plans for instruction in cable writing for personnel in the field, on TDY from the field, and at Headquarters. Mr. [REDACTED] in his new role as the DD/P training officer, rendered very effective assistance in obtaining this approval. Several steps have already been taken towards implementation of these plans, such as making arrangements for the next Cable Refresher on 18 February and arriving at an understanding with Mr. [REDACTED] concerning the extent of support that will be required from the Signal Center Staff. The main burden of the instruction will be borne by Mr. [REDACTED] Miss [REDACTED], and Miss [REDACTED] of OTR. [REDACTED] will brief the DD/P Training Liaison Officers on the training to be offered in cable writing at their next meeting on 6 February.

b. AH/OS met with Mr. [REDACTED] and members of his staff on 29 January to review further proposals for certain physical improvements in [REDACTED] that will enhance the effectiveness of our training program.

Courses

c. Counterespionage Operations No. 7 which ended on 25 January was generally a better grouping of students than in the previous runnings. There were no outstanding students, but there was enough uniformity of knowledge and experience to encourage classroom discussion and to permit the staff to pitch the instruction at a level which was both stimulating and effective. There were five students from FE, four each from NEA and SR, and one each from EE and TSS. The average grade level was GS-11 plus.

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d. Clandestine Services Review No. 15 is in its second week and is running smoothly.

e. Information Reporting, Reports, and Requirements No. 4 is in its final week.

f. Two FE case officers going to the field will start intensive tutorial training in IRRR on 4 February. The training will continue through 15 February.

g. 8 February to 21 February a special running of IRRR in the afternoons only will be given for persons who need instruction and practice primarily in the preparation of information reports. Students will generally be in grades GS-5 to GS-7 and will not be full-time reports officers. Enrollment is limited to ten persons.

Personnel

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h. [REDACTED] in his capacity as Chief Instructor of War Planning, is attending the Annual War Planner's Conference between 28 January and 8 February.

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i. [REDACTED] is spending the current week as a guest of the CI Staff where he is being briefed on the work of its various components.

[REDACTED]
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